

#### BUSINESS TRAVEL ACCIDENTAL DEATH AND DISMEMBERMENT CLAIM FORM

#### IMPORTANT INSTRUCTIONS FOR COMPLETING THE CLAIM FORM

To expedite claim processing, the attached claim forms need to be fully completed and the following instructions must be adhered

Form must be completed in its entirety and certified by an official representative of the employer or the plan.

Please provide the employee's itinerary or any other information that demonstrates that the employee was on the business of the policyholder at the time of the accident.

Please provide proof of salary (attach W2 or commissions, if applicable)

Please provide the beneficiary designation forms on file with the policyholder, if any. If none on file, the official representative shall certify to that fact on the claim form.

### II – Claimant's Statement

To be completed by claimant or beneficiary in its entirety

Please furnish any newspaper accounts or other pertinent information regarding the claim.

# III – Attending Physician's Statement (required for accidental dismemberment claims)

Attending physician must complete this form. Any expense for completion of the form will be paid for by the claimant.

#### cellaneous - All Claims

Required documents other than claim form

Certified true copy of death certificate (Accidental Death Claim)

Police Report (if applicable)

Autopsy/Post Mortem & Toxicology report (if applicable)

All relevant medical reports

If the claim proceeds are payable to an estate, Part II must be completed by the executor or administrator of the estate. A copy of the court document appointing the executor or administrator must be attached to this form.

If any designated beneficiary is a minor, Part II must be completed by the custodian or guardian. A copy of the court document appointing the guardian or a similar document must be attached to this form.

For a foreign death, the official death certificate and the Report of the Death of an American Citizen Abroad form must be attached to the claim form.

Claim Forms to: AXIS Accident & Health

Attn: AXIS Claims

1 University Square Drive, Suite 200

Princeton, NJ 08540 Fax: (800)-419-8963

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Mail to: AXIS Accident & Health

Attn: AXIS Claims

1 University Square Drive, Suite 200 Princeton, NJ 08540

Toll Free: (888)-870-2947 Fax: (800)-419-8963

Email: <u>USClaims.AccHealth@AXISCapital.com</u>

### **BUSINESS TRAVEL ACCIDENT INSURANCE**

## PART I – Employer's Statement

Accidental Death & Dismemberment Claim Form for EMPLOYEE or DEPENDENT

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Group Policyholder/Employer Name:					
Northwestern University					
Group Policyholder/Employer Address:					
Name of Insured Employee/Participant:			Date of Birth:		Social Security Number:
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Name of Deceased or Injured. (if different from above:)			Date of Birth:		Social Security Number:
Name of Deceased of Injured. (if different from above.)			Date of Birtin.		Social Security Number.
Date Control of Francisco	Talantan	F   0		Lander	
Relationship to Employee:	Telephone	Employee Class #: Location		Location:	
	Number:				
Address:					
Did the Employee Select Family Coverage? (if applicable):	Employee's Marital Status:				
Yes No	Married	Single	Divorced	Other	
Please list the dates of birth and names of the Employee's Dependent Children (if any):					
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Date of Injury:

Mail to:

AXIS Accident & Health Attn: AXIS Claims

1 University Square Drive, Suite 200 Princeton, NJ 08540 Toll Free: (888)-870-2947 Fax: (800)-419-8963

Email: USClaims.AccHealth@AXISCapital.com

Northwestern University

Mail to: AXIS Accident & Health

Attn: AXIS Claims

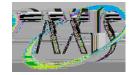
1 University Square Drive, Suite 200 Princeton, NJ 08540

Princeton, NJ 08540 Toll Free: (888)-870-2947 Fax: (800)-419-8963

Email: <u>USClaims.AccHealth@AXISCapital.com</u>

PART III – Attending Physician's Statement





## FRAUD STATEMENTS

Important Notice

• In General, and specifically